



## Credit Application

**VAMAC Corporate Office**  
4201 Jacque Street  
P.O. Box 11225  
Richmond, Virginia 23230  
(804) 353-7996

**VAMAC Charlottesville**  
1180 Seminole Trail Suite 295  
Charlottesville, Virginia 22906  
(434) 296-8812

**VAMAC Manassas**  
8020 Centreville Road  
Manassas, Virginia 20111  
(703) 330-8990

**VAMAC Henrico**  
4201 Jacque Street  
Richmond, Virginia 23230  
(804) 353-7811

**VAMAC Tidewater**  
5836 Curlew Drive  
Norfolk, Virginia 23502  
(757) 466-1122

**VAMAC Warrenton**  
700 Industrial Drive  
Warrenton, Virginia 20186  
(540) 349-0081

**VAMAC Chesterfield**  
3411 Speeks Drive  
Midlothian, Virginia 23113  
(804) 745-0375

**VAMAC Suffolk**  
1909 Holland Road  
Suffolk, Virginia 23434  
(757) 539-3955

**VAMAC Leesburg**  
14 Cardinal Park Drive, Unit 108  
Leesburg, Virginia 20175  
(703) 771-7990

**VAMAC Hanover**  
11186 Leadbetter Road  
Ashland, Virginia 23005  
(804) 752-4680

**VAMAC Fredericksburg**  
3501 Jefferson Davis Highway  
Fredericksburg, Virginia 22408  
(540) 898-2096

**VAMAC Woodbridge**  
13794 Telegraph Road  
Woodbridge, Virginia 22192  
(703) 494-5449

**VAMAC Petersburg**  
101 North Crater Road  
Petersburg, Virginia 23803  
(804) 732-8958

**VAMAC Hertford**  
1054A Harvey Point Road  
Hertford, North Carolina 27944  
(252) 426-1175

**VAMAC Lynchburg**  
3109 Odd Fellows Road  
Lynchburg, Virginia 24501  
(434) 528-3626

**VAMAC South Hill**  
647 West Danville Street  
South Hill, Virginia 23970  
(434) 447-3194

**VAMAC Winchester**  
601 McGhee Road  
Winchester, VA 22603  
(540) 535-1983

**VAMAC Culpeper**  
750 Germanna Highway  
Culpeper, VA 22701  
(540) 829-6833

***EXPERIENCE THE VAMAC DIFFERENCE***  
***WE WILL GIVE YOUR ACCOUNT APPLICATION OUR IMMEDIATE ATTENTION***

Branch \_\_\_\_\_ Manager \_\_\_\_\_ Salesperson \_\_\_\_\_

# VAMAC, INC.

## Credit Application

**Credit Limit Desired** \_\_\_\_\_

**NOTE: Credit can not be approved unless application is completed in its entirety and duly signed.**

### Business Information

Name \_\_\_\_\_

Name of Business \_\_\_\_\_

Street Address \_\_\_\_\_

Mailing Address \_\_\_\_\_

City \_\_\_\_\_

State \_\_\_\_\_

Zip Code \_\_\_\_\_

Business Phone \_\_\_\_\_ Pager \_\_\_\_\_

FAX Phone \_\_\_\_\_ Mobile Phone \_\_\_\_\_

Home Phone \_\_\_\_\_ E-mail \_\_\_\_\_

Type of Business \_\_\_\_\_

- Sole Proprietor       Partnership  
 Corporation       Other

Started By \_\_\_\_\_

In Business Since \_\_\_\_\_ If Subsidiary, Name of Parent Company \_\_\_\_\_

Federal ID # \_\_\_\_\_ Contractor License # \_\_\_\_\_

Billing Preference for Invoices/Statements (*Select One*)-  E-mail \_\_\_\_\_

Fax \_\_\_\_\_

### Company Officers or Partners

**Name** \_\_\_\_\_ **Title** \_\_\_\_\_

SSN \_\_\_\_\_ Home Phone \_\_\_\_\_

**Name** \_\_\_\_\_ **Title** \_\_\_\_\_

SSN \_\_\_\_\_ Home Phone \_\_\_\_\_

**Name** \_\_\_\_\_ **Title** \_\_\_\_\_

SSN \_\_\_\_\_ Home Phone \_\_\_\_\_

**Name** \_\_\_\_\_ **Title** \_\_\_\_\_

SSN \_\_\_\_\_ Home Phone \_\_\_\_\_

City or County where business is located \_\_\_\_\_

Are you exempt from Sales Tax? \_\_\_\_\_ Exempt # \_\_\_\_\_

Please Attach Copy of Tax Exemption Certificate

# VAMAC, INC.

## Credit Application

### Supplier References

1. Name \_\_\_\_\_ Phone \_\_\_\_\_  
Address \_\_\_\_\_

2. Name \_\_\_\_\_ Phone \_\_\_\_\_  
Address \_\_\_\_\_

3. Name \_\_\_\_\_ Phone \_\_\_\_\_  
Address \_\_\_\_\_

4. Name \_\_\_\_\_ Phone \_\_\_\_\_  
Address \_\_\_\_\_

### Banking References

1. Name \_\_\_\_\_ Contact \_\_\_\_\_  
Address \_\_\_\_\_  
Checking Account # \_\_\_\_\_ Loan Account # \_\_\_\_\_

2. Name \_\_\_\_\_ Contact \_\_\_\_\_  
Address \_\_\_\_\_  
Checking Account # \_\_\_\_\_ Loan Account # \_\_\_\_\_

### Other

Do you secure any of your accounts to suppliers or banks? \_\_\_\_\_ If yes, please list

1. \_\_\_\_\_ 2. \_\_\_\_\_

Do you furnish bonds on work? \_\_\_\_\_ If yes, list names of your bonding companies

1. \_\_\_\_\_ 2. \_\_\_\_\_

Are you as an individual, endorser or guarantor for your business, yourself or others? \_\_\_\_\_

If yes, please explain \_\_\_\_\_

### Real Estate

	Own	Rent	Value	Title Holder	Balance Owed	Mortgage Holder
Business	<input type="checkbox"/>	<input type="checkbox"/>	\$ _____	_____	\$ _____	_____
Home	<input type="checkbox"/>	<input type="checkbox"/>	\$ _____	_____	\$ _____	_____
Other	<input type="checkbox"/>	<input type="checkbox"/>	\$ _____	_____	\$ _____	_____

### Other

Are you up to date on the following liabilities

Federal Income Taxes  Yes  No      Withholding Taxes, Personal  Yes  No  
Withholding Taxes, State  Yes  No      Sales Tax, State and Local  Yes  No

Were any owners or officers previously in business? \_\_\_\_\_ Sold  Closed

### Contact

Name of Officer to contact for further information \_\_\_\_\_

**VAMAC, INC.**  
Credit Application

**Billing Terms:** Billed monthly, Net 20<sup>th</sup>; a 2% service charge per month is assessed each month for past due balances unpaid. Accounts carrying balances 60 days past due will be placed on a cash basis until paid. In the event that you have not submitted a charge within any period of six consecutive months we may terminate this account at any time without notice to you. Returned material will be subject to a Restocking Charge and/or a Return Freight Charge.

**STATEMENT**

The undersigned has provided the above information for the purpose of obtaining credit and certifies that the information provided is accurate and complete. The undersigned agrees to and accepts stated billing terms, and will faithfully comply with them. In the event of default, the undersigned agrees to pay reasonable attorney fees of 25% of the outstanding balance due and other costs incurred in collection. The venue of any court proceeding will be in the location of choice by VAMAC, Inc.

Purchases and/or deliveries are authorized to be made without signature. Credit by VAMAC, Inc., will be issued only if shortages and/or discrepancies are reported within five (5) days of receipt of invoices.

Seller is authorized to investigate listed references and buyer's credit record and report to proper persons and bureau the buyer's performance of this agreement.

This agreement will remain in full force and effect as long as the undersigned shall remain indebted to VAMAC, Inc. The undersigned hereby waives notice of default, non-payment and notice thereof and consents to any modification or renewal of this credit agreement. Any notification of change in the name, composition, form of organization, or financial structure of the applicant must be mailed, CERTIFIED MAIL, RETURN RECEIPT REQUESTED to VAMAC, Inc.

Date \_\_\_\_\_

\_\_\_\_\_  
Company Name

\_\_\_\_\_  
Signed By: *Officer/Owner*

\_\_\_\_\_  
Printed Name

**GUARANTY**

**To: VAMAC, Inc.  
4201 Jacque Street  
Richmond, Virginia 23230**

In consideration of your extending credit to the party named below as "Purchaser" for such goods and merchandise as they may order, I (we, jointly and severally) hereby guarantee payment of the purchase price of all goods and merchandise heretofore or hereafter sold or delivered by you to the said Purchaser whether evidenced by an open account, note, trade acceptance, draft, security agreement or other evidence of debt.

VAMAC, Inc., shall have the right from time to time and in such manner to add or release any one or more guarantors with notice to remaining guarantors. No such action by creditor shall affect guarantor's liability hereunder in any manner as long as this guaranty is in force.

In addition to the other amounts payable hereunder, guarantor shall be liable for all costs, 25% attorney's fees, and other expenses that creditor necessarily expends or incurs in the collection of any obligation guaranteed hereunder or in the enforcement of this guaranty against guarantor. The venue of any court proceeding will be in the location of choice by VAMAC, Inc.

The foregoing guaranty shall continue in force as long as guarantor remains indebted to VAMAC, Inc. any change in the name, location, personnel, composition, form of organization or financial structure of Purchaser shall not serve to release guarantor from its liability to VAMAC, Inc. VAMAC, Inc. may renew or extend any indebtedness of the Purchaser; accept partial payment thereon; release, settle or compromise any of the same or take additional security from the purchaser all without impairing the liability of the guarantor to VAMAC, Inc.

This is an absolute and continuing guaranty. Notice of its acceptance, of the amount of sales, and of default in payment is hereby waived. Guarantors also waive any demand upon said purchaser for performance, and the benefit of any homestead and exemption laws.

The guarantor covenants (a) any indebtedness of Purchaser now or hereafter held by guarantor is hereby subordinated to the indebtedness of purchaser to VAMAC, Inc., (b) that on the date of this guaranty, guarantor has no defense to any action that may be instituted on this guaranty; (c) that upon request by VAMAC, Inc., after default by Purchaser on the indebtedness, all sums collected by guarantor from Purchaser will be held in trust for VAMAC, Inc.

The right to payment of any indebtedness of Purchaser to VAMAC, Inc., may be assigned by VAMAC, Inc., to third parties from time to time and guarantor hereby consents to such assignments whether in whole or in part of any such indebtedness, and agrees that all rights of VAMAC, Inc., hereunder may also be assigned to such third parties.

**Dated:** \_\_\_\_\_

\_\_\_\_\_  
**Name of Company**

\_\_\_\_\_  
**Signature of Guarantor** (No Corporate Title)

\_\_\_\_\_  
**Home Address**

\_\_\_\_\_  
**Signature of Guarantor** (No Corporate Title)

\_\_\_\_\_  
**Home Address**

\_\_\_\_\_  
**Signature of Guarantor** (No Corporate Title)

\_\_\_\_\_  
**Home Address**

\_\_\_\_\_  
**Signature of Guarantor** (No Corporate Title)

\_\_\_\_\_  
**Home Address**

\_\_\_\_\_  
Witness